



envoy Fuel Safety Notice

1st Quarter 2026

INFORMATION

Envoy . has noticed a higher volume of findings in the Daily, Monthly, Quarterly and Annual inspection paperwork. With more and more companies moving to electronic data keeping, our auditors are noting findings for blank days and inspections being completed. We are finding that if a day is missed local management can not go back and update the system. Also, when employees leave the company , their inspections are removed by the computer automatically We suggest that companies that use electronic data keeping work with their IT department to understand these issues and see if there are ways of making sure these issues are addressed for upcoming audits.

VEHICAL SAFETY

FSPM 02-02 B - Whenever a fuel servicing vehicle has to back up, either to approach the aircraft or to depart the aircraft, guidance must be sought by the driver and guidance must be provided by ramp personnel at that gate or any personnel from adjacent gates, before the vehicle operator is allowed to back the vehicle.

REMINDER

Your local genal managers will be scheduling the yearly fuel self audit with you to be completed by the end of the second quarter.

FINDINGS



- Daily, Weekly, Quarterly and Annual checks—Missing signoffs, or blanks missing information. Found in both Into plane and storage checks.
- Corrected DP not documented or documented incorrectly.
- Vendors overdue with completing annual proficiency reviews (FSMP-0200).
- Rosters are not updated with current fuelers listed.
- High and low level tank level inspections can not be verified.
- Filter vessel placards are not present or not at current revision edition.